

Annual Online Examination 2020

BCA I

COMMUNICATION SKILLS

Time: 03 Hrs

M.M : 80

Note: Attempt all questions

(Section-A)

Do as directed:

Make simple sentences (any three)

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1. He came to me. He wanted leave. He was ill.
2. Bruno is my faithful dog. I love him.
3. We must or we can not live.
4. He is poor. He is honest.

Fill in the blanks with correct forms of verbs given in the brackets (any two) 6

1. The sun (rise) in the East.
2. There she (go).
3. We now (learn) English.

Change the speech (any three)

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1. "Sit down boys", said the teacher. (change into reported speech)
2. Ram said to Arjun, "Go away". (change into reported speech)
3. Ram said that he was going to market. (change into direct speech)
4. The visitor said that he wanted to speak to me. ((change into direct speech)

(Section-B)

(A) Write a report on any of the following: 20
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1. Oath taking ceremony of your college
2. Water scarcity in your colony
3. Blood donation camp organized by N.S.S. unit of your college
4. Bad conditions of roads in your colony

(B) Write a leave application to your principal. 20

OR

Write a letter to the registrar of your university asking him for early declaration of result.

(Section- C)

Write precis of the following passage and give it a suitable title to it: 16

One great defect of our civilization is that it does not know what to do with its knowledge. Science, as we have seen, has given us powers fit for the gods, yet we use them like small children, for example, we do not know how to manage our machines. Machines were made to be man's servants; yet he has grown so dependent on them that they are in a fair way to become his masters. Already most men spend most of their lives looking after and waiting upon machines. And the machines are very stern masters.