

(4) Code No. : C-198

- vii. We wondered at his answer. (make interrogative)
viii. I do not like cricket. (make positive sentence)
ix. She did not write the application. (make positive sentence)
x. The boy said, "I like my country." (convert into Indirect Narration)
xi. The teacher said to me, "Open the door". (convert into Indirect Narration)
xii. Ankita said to Raghu, "I have finished writing codes." (convert into Indirect Narration)

Unit V

- Q.5 (a) Write a letter to your friend asking him to suggest you some tricks to score good marks in exams. [5]

OR

Write a report on "Literacy Programme" organised by the NSS Unit of your college.

OR

Write a letter to your father asking him to send you Rupees One Thousand only for submitting exam form and fees.

- (b) Write an application to your Principal issuing Character Certificate. [5]

OR

Write a telephonic conversation between two friends regarding their preparation for exams.

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Roll No.....

Total No. of Questions : 05

Total No. of Printed Pages : 04

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Annual Examination - 2018

B.C.A. Part- I

B.C.A. - 106 (A)

COMMUNICATION SKILLS

Max.Marks : 50

Time : 3 Hrs.

Min.Marks : 20

Note : Attempt all questions:

Unit-I

- Q.1 (a) Make sentences using the following words: (any three)[3]

- (i) email (ii) surf (iii) blog
(iv) icon (v) peripherals

- (b) Correct the spellings of the following words: (any four)[2]

- (i) formet (ii) debugging (iii) ocasion
(iv) recieve (v) procesing

- (c) Match the following words in Column 'A' with their correct meanings/definition given in Column 'B' [5]

Column A

Column B

- | | |
|-----------|--------------------------------------|
| 1. Bit | A kind of memory present in computer |
| 2. Cache | Tiny dots that build an image |
| 3. Kindle | Smallest piece of information/data |
| 4. Pixel | The right to see or use any data |
| 5. Access | A device for reading e-books. |

P.T.O.

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Unit-II

Q.2 (a) Convert the following sentences into complex sentences:

(any four)

[4]

- i. I have money. I cannot lend.
- ii. The boy arrived late for the test. The boy is wearing blue shirt.
- iii. It started raining. I came home.
- iv. I gave a suggestion. She liked my suggestion.
- v. I saw a beautiful landscape.
- vi. We saw a big tiger.

(b) Mention the subordinate clauses in the below stated sentences:

(any four)

[4]

- i. They saw a tiger who was roaring.
- ii. He talked to a man who was performing.
- iii. The cell phone that you gifted me, is safe.
- iv. People who are happy bring good results.
- v. You can win if you are positive.
- vi. It was all over when I reached there.

(c) Construct meaningful sentences by putting together following units in proper order: (any two)

[2]

- i. she/like/not/does/programming.
- ii. Have/working/since/been/on a project/they/January
- iii. Is/good/for/both/and/rising/old/adults.
- iv. Place/our lives/music/important/has/in/an.

Unit-III

Q.3 (a) Fill in the blanks with the correct form of verbs given in the brackets: (any five)

[5]

- i. Shethe financial issues of the company. (Solve)

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ii. He had.....the computer, before I reached the office.
(format)

iii. We have been.....on this project for three months. (work)

iv. More and more people.....(travel) by air in the dayes to come.

v. Heto Shimla last year.(go)

vi. The compact-drive was.....broken? (find)

vii. The IT Officer.....it clear every month. (make)

(b) Fill in the blanks with appropriate modals listed below:

(any three)

[3]

(must, would, can, may)

i. He.....do this work.

ii.I help you?

iii. The system is not working properly, therebe some problem with CPU.

iv. Ilike to see your project.

(c) Fill in the blanks with appropriate form of verb given at the end of the each sentence: (any two)

[2]

i.is an interesting work. (program)

ii. He wasthe computer. (de-bug)

iii.Grammar is very interesting. (teaching)

Unit-IV

Q.4 Do as directed : (any ten)

[10]

i. Rajiv has completed programming. (convert into passive form)

ii. He is writing a novel. (convert into passive form)

iii. Raghu ate the strawberries. (convert into passive form)

iv. He follows the rules. (convert into passive form)

v. Preeti likes dogs. (convert into negative)

vi. Namita is learning music. (make interrogative)