

**TENDER DOCUMENT FOR THE PURCHASE SPSS SOFTWARE**



**GOVT. V.Y.T.P.G. AUTONOMOUS COLLEGE, DURG  
491001(C.G.)**

**(Former Name – Govt. Arts & Science College, Durg)**

**NAAC Grade-A+, CPE Phase-III, DBT-Star College**

**Ph.: 0788-2359688, Fax: 0788-2359688**

**Website: [www.govtsciencecollegedurg.ac.in](http://www.govtsciencecollegedurg.ac.in)**

**TENDER FORM FEE Rs. 1000/-**

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**OFFICE OF THE PRINCIPAL**  
**GOVT. V.Y.T.P.G. AUTONOMOUS COLLEGE, DURG 491001(C.G.)**  
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**TENDER NOTICE**

**NOTICE No2504/GVYTPGAC/TENDER/2021**

**Dt.13-12-2021**

**TENDER NOTICE FOR THE SUPPLY AND INSTALATION OF SPSS SOFTWARE**

Govt. V.Y.T.PG College Durg invites sealed tender from OEM/authorized supplier/distributer for purchase and supply of the following items.

Item Name	Earnest moneyDeposit Amount	Last date/time of submission of tender form	Date/Time of opening of Technical Bids
<b><u>IBM SPSS Statistics base autherised user license +SW subscription with one year support</u></b>	25000/-	06.01.2022 3:00pm	06.01.20224:00pm

Interested firm may submit their sealed tender in two bid form as per term and condition of tender documents. The filled-in tender form for each item with **tender fee of Rs. 1000/-and earnest moneyRs.25000/-** both by demand draft in favor of **Principal, Govt.V.Y.T.PG Autonomous CollegeDurg** should reach to the officeupto above date. The tender documents maybe downloaded from our website [www.govtsciencecollegedurg.ac.in](http://www.govtsciencecollegedurg.ac.in).



**Principal**  
**Govt.V.Y.T.PG Autonomous College**  
**Durg**

**Copy to:-**

1. Director, Jansampark Chhattisgarh with request to please publish this notice on 01 national level, 02 state level and 02 local news papers.
2. Convenor, College Website Committee with instruction to upload the notice on college website.
3. Notice Board



**Principal**  
**Govt.V.Y.T.PG Autonomous College**  
**Durg**

## Terms and conditions

1. Sealed tender should reach **Office of the Principal Govt.V.Y.T.PG Autonomous College,Durg, 491001** on or before **06.01.2022, 3:00PM**.
2. Suppliers should send their tender through **Registered Post/Speed** post only. No other mode will be accepted.
3. The tender document may be downloaded from College Website: [www.govtsciencecollegedurg.ac.in](http://www.govtsciencecollegedurg.ac.in) Bidders using downloaded tender forms from College website must submit cost of tender document by demand draft drawn in favour of Govt. V.Y.T.PG Autonomous College, Durg Payable at Durg along with technical bid. The bid form downloaded through College website submitted without tender fees will not be accepted.
4. **The tender without EMD, Less EMD and document fee will summarily be rejected.**
5. Company/firm should be **registered manufacturer/supplier** of the item.
6. The tenderer must enclose adequate documents to prove **their authorization claim**.
7. The bidder should have been a SPSS supplier for past three years. **The bidders should provide detailsof02supply/installationsthathavebeencarriedouttothelastoneyear,withdetailof theOrganization,ConcernedPersonandContactNumber,preferablyaGovernmentordealer**
8. The College at its discretion may extend the last date of submission of tender and opening of tenders.
9. Late and **delayed tenders will not be considered** and shall be returned unopened to the Bidder.
- 10.If tenderer give wrong information, college reserves the right to reject such bid at any stage and forfeit the Earnest Money Deposit.
- 11.Bids submitted without supporting documents bare liable to be rejected.

12. In financial bid the rate of item should be inclusive of **all taxes, packing, forwarding, transit etc.**
13. The college will reserve the full right to open/consider the second envelope if and only if the college is satisfied with information contents in envelope No.1.
14. Delivery has to be made **within 30days** from the date of receipt of supply order.
15. Installation, successful demonstration of the software in the respective department is obligatory.
16. On-site installation to be provided for the first time, In case of subsequent troubleshoot, which is un-resolvable over phone, the vendor should provide on-site support at free of cost.
17. The training should be provided by the supplying companies for a minimum period of two days from the date of installation with an expert team.
18. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.
19. Final payment of Instrument/Equipment will be made only after installation and successful demonstration at the respective department of the college
20. If the tenderer fails to comply with supply order within the specified period his order will be cancelled and EMD will be forfeited.
21. All the Tenders should be addressed to:



**Principal,  
Govt. V.Y.T.PG Autonomous College,  
Durg-491001, Chhattisgarh**

## **Instructions to be followed by the Supplier/Tenderer**

### **(A) Submission of tender bid (sealing and marking of bids)**

Bid should be submitted in two envelopes as mentioned below: -

#### **1. Envelope -1 Technical Bid (duly sealed) should contain**

- (a) Application form (as per Annexure-I)*
- (b) Tender fee in the form of demand draft of Rs.1000*
- (c) EMD of Rs 25000/-in the form of demand draft for each instrument separately.*
- (d) Technical bid form (as per Annexure-II) duly filled.*
- (e) Copies of all certificate/documents in support of technical Bid.*

**NOTE:-Above (a) to (e) not enclosed , The envelope 2 will not be opened.**

#### **2. Envelope –2 Financial Bid (Duly Sealed) Should contain**

- (a) Financial bid form (as per Annexure-III) duly filled.*
- (b) The supplier should quote the rate inclusive of all expenses, charges, taxes, duties, transportation, packing and forwarding, insurance etc.*
- (c) The rate in both words and figure without any correction or over writing should be quoted in financial bid.*

#### **3. Envelope –3 (Duly Sealed): Should contain**

- (a) Both Envelope 1&2*
- (b) This envelope must bear the following Identifications:*
  - (i) Tender for Purchase & Supply SPSS Softwarefor the F.Y.(2021-22)*
  - (ii) Tender Reference No. 2504//GVYTPGAC/TENDER/2021DT. 13-12-2021*
  - (iii) Name & Address of the Tenderer*

**TENDER APPLICATION FORM**

To,

Principal

Govt. VYTPG(Auto.) College, Durg

Sir,

With reference to your Notice Reference No. **2504/GVYTPGAC/TENDER/2021 DT. 13.12.2021**IBM SPSS Software accepting the terms & conditions mentioned in the tender document.

1	Name of the Bidder/Company name (Person to be contacted)	
2	Full Postal Address	
3	Telephone Nos./Mobile Nos./Fax Nos. name of the Person Post Held	
4	Email ID	
5	PAN No.	
6	GST No.	
7	EMD Demand Draft No. & date	
	Issuing Bank Details	
	Amount (in INR)	

**Undertaking**

I, the undersigned certify that I have gone through the terms & conditions mentioned in the bidding document and undertake to comply them.

The rates quoted by me are valid and binding upon me for the entire validity period and it is certified that the rates quoted are minimum and rational as per existing market rate.

I give the rights to the competent authority of the Office of The Principal, Govt. V.Y.T.P.G. Autonomous College, Durg 491001(C.G.) to forfeit the Earnest Money Deposit (EMD)/security Deposit by me/us if any delay occurs on my/agents part or fail to abide by the provision of the bidding document.

I hereby undertake to execute the work/supply order as per direction given in the tender document within stipulated period.

Date :  
Place :

**(Signature of the Bidder)**

Name –  
Designation –

Registration No. of supplier/tenderer

**(Official seal of the Bidder)**



**TECHNICAL BID**

		Enclosed Yes/No
1	Company/Firm Name of the supplier/Distributor	
2	Contact address, Telephone No., Mobile No.,	
3	Company/firm Registration No. (Copy to be enclosed)	
4	GST registration certificate(Copy to be enclosed)	
5	Experience Certificate in this field (Attach separate sheet)	
6	Certificate of OEM/authorized supplier/distributor	
7	EMD	

**Scope of Work and Technical Specifications**

S.N.	Item Descriptions	Compliance(Yes/No/Remarks)
<b>Compliance for Scope of Work</b>		
1	Supply of SPSS Software media and licenses	
2	Installation & configuration of SPSS on College Network	
3	1-Year Support with upgrades	

S.N.	Product Descriptions	Compliance(Yes/No/Remarks)
1.	<b>IBM SPSS BASE MODULE</b> ----- IBM SPSS AdvanceStatistics IBM SPSS Custom Tables IBM SPSS Missing Values IBM SPSSRegression IBM SPSSCategories IBM SPSS Complex Samples IBM SPSS Decision Trees IBM SPSS Forecasting IBM SPSS Neural Networks IBM SPSS Conjoint IBM SPSS Data Preparation IBM SPSS Exact Tests IBM SPSS Direct Marketing IBM SPSS Bootstrapping	

We agree with all the terms and conditions of the tender.

**Name & Signature with Seal of the supplier**

### Annexure-III

#### Format for quoting the rates of the Instruments/Equipments(financial Bid)

Name of the bidder/tenderer .....

Item Name.....

Sr.No	Price details	Price for 1 User	Price for 10User
1.	Cost of Software with one year subscription		
2.	GST payable	CGST	
		SGST	
		IGST	
3.	Packing and forwarding charge upto station of dispatch		
4.	Transportation and insurance charges upto destination		
5.	Installation, commissioning and training charges if any		
6.	Any other charges, if any		
	Total Price inclusive all charges and tax (Sum of 1 to 6)		

Total Bid price in figures.....

In words.....

**Seal and signature of bidder**

Note:-Price should be quoted in prescribed format only as per above.

**Acceptance of terms & conditions of tender(Must be on Letter Head)**

Date:

To,

***The Principal***

***Govt. V.Y.T.PG Autonomous College, Durg (Chhattisgarh) 491001***

*Subject: Acceptance of Terms & conditions of Tender.*

**Tender ref. No.: No. 2504//GVYTPGAC/TENDER/2021 DT13-12-2021**

Dear Sir,

1. *I/We have downloaded/obtained the tender document(s) for the above-mentioned Tender enquiry no. from the Website: [www.govtsciencecollegedurg.ac.in](http://www.govtsciencecollegedurg.ac.in)*

2. *I/We hereby certify that I/we have read entire terms & conditions of the tender documents from Page01 to 25 (including all documents like annexure, schedules etc.) which form part of the tender document and I/we shall abide by the terms & conditions/clauses contained therein.*

3. *The corrigendum(s) issued from time to time by Govt. V.Y.T.PG Autonomous College Durg (Chhattisgarh) to have also been taken into consideration, while submitting this acceptance letter.*

4. *I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/corrigendum(s) in totality/entirely.*

5. *In case any provisions of this tender are found violated, Govt. V.Y.T.PG Autonomous College Durg(Chhattisgarh) shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against Govt. V.Y.T.PG Autonomous College Durg (Chhattisgarh) in satisfaction of this condition.*

6. *I/We confirm that we or our Proprietor/Director/Partner have not been blacklisted or debarred or declared ineligible for corrupt/fraudulent practices either indefinitely or for a particular period of time by any Government or other agency. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/partners/directors anywhere in India. Also, there are no contractual restrictions or legal disqualifications or other obligations which prohibit the applicant from entering into tender process.*

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(Seal & Signature of the bidder)